

CURRICULUM VITAEPERSONAL DETAILS

Name: [REDACTED] Date of birth: [REDACTED] Nationality: British

Address: [REDACTED]

Telephone No. (s): Home: [REDACTED] Mobile: [REDACTED]

EDUCATION AND QUALIFICATIONS

1992 – 1999	[REDACTED] College [REDACTED]	GCSE's	Dual Award Science	AA
			Mathematics	B
			Sociology	B
			Design and Technology	C
			English Language	C
			English Literature	C
			Geography	C
			History	C
		A levels	Biology	C
			Chemistry	C
			Economics	E

1999 – 2002 [REDACTED] College University of London

Pharmaceutical Chemistry BSc (Hons.) 2 : 2

I am currently in my 4<sup>th</sup> year of a Pharmacy degree (MPharm), at the University of Sunderland.

EMPLOYMENT HISTORY

*Reena Pharmacy July 2005-September 2005 and July 2004 – September 2004*

**Responsibilities:** Restocking shelves, work shadowing, health care training, operating the till and customer service.

**Skills Developed:** Communication, being able to work as part of a team, organisational skills and customer care.

- preparing individually manufactured medicaments
- administrative work

July 01- August 01

**Hospital Pharmacy (Internship),** [REDACTED]

- dispensing of medicines
- preparing individually manufactured medicaments
- analysis of chemicals and substances used in the pharmacy

August 00 - September 00

**Hospital Pharmacy (Internship),** [REDACTED]

- the sale and counselling of OTC medications
- administrative work
- assistance at the supplementation of medicaments in different wards of hospital

September 99

**Hospital Pharmacy (Internship),** [REDACTED]

- learning and familiarising with the hospital pharmaceutical system
- selling OTC products
- preparing individually manufactured medicaments

**Skills**

**Language skills:** fluent in Czech, Slovak, English, passive knowledge of German  
passed FCE (First certificate exam) at Southgate College in December 04

**IT skills:** good knowledge of Meditech  
(Mediphase, Lekis, Penium, Pentenium, Paracelsus)

**Other skills:** undertook First Aid course of Czech Red Cross achieving a membership of Czech Red Cross

I am a confident individual with a lot to offer to both the pharmacy profession, fellow professional and patients seeking advice in pharmacy. Working in the UK pharmacy has allowed me to gain considerable experience in the pharmacy setting (familiarise me with the Law and Ethics and understand the pharmacy environment in this country). I have undertaken English lessons in order to improve my ability to communicate fluently which is essential when working within a professional team, as well as in the field of community pharmacy.

*References on request*

*This looks really cool.  
She should be 24/25 years old?*

Royal Courts of Justice - criminal appeals July 2003 - September 2003

**Responsibilities:** Organisation of files, establishing a filing system for easy access to documents, and disposal of unwanted files.

**Skills Developed:** Team work and working methodically.

Blue Arrow Postal delivery July 2000 - March 2002

**Responsibilities:** Working as a postman for the Post Office, which required sorting and delivery of mail. Arriving at work promptly and working efficiently were essential for on-time delivery of morning mail.

**Skills Developed:** Route planning and time management.

Stockholm Vatern February 1998 - March 1998 (2 weeks work experience placement)

A work experience placement in Stockholm's water company, which gave a general overview of the services the company provided to the population of Stockholm.

Link up education support September 1997 - March 1997

**Responsibilities:** Teaching children between the ages of four and eight English and Mathematics

**Skills Developed:** Communicating with children and providing a fun learning environment

Kokos May 1996 - June 1996 (2 weeks work experience)

**Responsibilities:** Involved preparing shoes for repair i.e. putting into repair, removing old soles and heels, gluing, inking and serving customers.

**Skills Developed:** Basic shoe repairing skills and shop assistant skills.

**ADDITIONAL INFORMATION**

My hobbies include playing football, badminton and swimming.